

## DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS

### MANAGEMENT INFO. SYSTEMS

### FUNCTION

1071

APPROPRIATIONS	\$	3,199,089
FRINGES	\$	682,727
TOTAL APPROPRIATIONS	\$	<u>3,881,816</u>
REVENUE	\$	465,540
NET COST	\$	<u><u>(3,416,276)</u></u>

**DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS**

**Division of Data Processing**

**Division#08-1071**

**GOALS**

1. Deploy, Maintain and Manage City's Information Systems and Communications Infrastructure
2. Provide for, Sustain and Manage City's presence on the Internet for the Provision and Access of City's Information to the Public
3. Provide for, Sustain and Manage a Unified City Intranet for the Internal conduct of City Business processes
4. Develop, Deploy, Maintain and Manage City's Business Applications Systems and Services

**ACTIVITIES**

1. Help Desk - Provide phone support to City's work force for technical help on computer, network & information services
2. User Information Support – Provide services to City's work force for hardware installs, software installs, network access, reports and training
3. Manage City's website to provide information to public with online services (payments, submit applications, download forms etc)
4. Process Payroll for City and it's various agencies (Over 4000 thousand employee)
5. Process billing and accounts receivable for all city revenues
6. Manage all Financial business processes for the city (General Ledger, A/P, Purchase, Budget Appropriation etc.)
7. Manage all Code Enforcement business processes for the City (Housing Codes, Licensing, Parking Enforcement etc.)

**WORK PROGRAM STATISTICS**

	Actual 2008-2009	Projected 2009-2010	Estimate 2010-2011
Number of Help Desk Calls processed	8,467	9048	10,000
Number of Service requests processed for Hardware / Software Installs	1,862	1,918	2,000
Number of Service requests processed for Training	356	216	200
Number of Service requests processed for Reports / Software modification	1,082	1,632	1,600
Number of Service requests processed for network services	367	870	1,000
Payroll Processing – Number of Payroll Checks Processed	113,553 for \$204 million	118,000 for \$221 million	130,000 for \$225 million
A/R Processing – Number of Payments Processed	1.44 Million for \$212 million	1.5 Million for \$233 million	1.5 million for \$240 million
A/R Processing – Number of Bills / Invoices issued	742,000	725,000	600,000
Average Visitors per day to City's Web site	3,724	3,900	4,000
Total Payments collected online over City's website	201,000 payments for \$7.6 million	245,000 payments for \$10.6 million	300,000 payments for \$12 million
Average Number of emails processed every day	360,000	380,000	400,000
Number of Code Enforcement Summons Processed	197,000 for \$7.3 Million	195,000 for \$7.4 Million	200,000 for \$7 Million

BUDGET PROJECTION 21011 CITY OF BUFFALO - BUDGET PROJECTION 2010-2011

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL		PERCENT CHANGE
10871001411001		MGMTINF PS ANNUAL SAL	1,674,732.00	.00	1,815,555.00	8.41
	1000-08-1071-0000-1-00-0-40-411001-	SR DATA PROCESSING EQUIP OPER	4.00	41,649.00	166,596.00	
		A026 STEP 5 COMPUTER OPERATOR	3.00	45,267.00	135,801.00	
		A040 STEP 5 SR OPERATION COMMUNICATION COO	1.00	45,267.00	45,267.00	
		A040 STEP 5 COORDINATOR OF OFFICE AUTOMATION	1.00	48,500.00	48,500.00	
		A049 STEP 5 COMPUTER SHIFT SUPERVISOR	1.00	48,500.00	48,500.00	
		A049 STEP 5 COMPUTER PROGRAMMER	3.00	52,585.00	157,755.00	
		A062 STEP 5 SYSTEMS ANALYST	4.00	56,848.00	227,392.00	
		A067 STEP 5 SYSTEM SUPPORT ANALYST	1.00	56,848.00	56,848.00	
		A067 STEP 5 SYSTEM SUPPORT SPECIALIST	1.00	59,811.00	59,811.00	
		A073 STEP 5 SUPERVISOR DATA PROC OPERATION	2.00	63,211.00	126,422.00	
		A077 STEP 5 SYSTEMS ADMINISTRATOR	5.00	61,596.00	307,980.00	
		A075 STEP 5 DIRECTOR OF DATA PROCESSING	1.00	76,575.00	76,575.00	
		A085 STEP 5 CHIEF INFORMATION OFFICER	1.00	100,000.00	100,000.00	
		COMMISSIONER				
		SPECIAL ASSISTANT	1.00	36,212.00	36,212.00	
		J010 STEP 5 GIS SPECIALIST	1.00	43,541.00	43,541.00	
		A033 STEP 5 NETWORK ENGINEER - I	1.00	52,585.00	52,585.00	
		A062 - STEP 5 SR OPERATION COMMUNICATION COO	1.00	40,580.00	40,580.00	
		A040 STEP 2 Systems Coordinator (Schedule A) - Step 5	1.00	43,541.00	43,541.00	
		transferred from Police Sr. Data Processing Equipment Operator (Schedule A) - Step 5 transferred from Police	1.00	41,649.00	41,649.00	
		BUDGET CEILING:			.00	
		TOTALS:	1,674,732.00	.00	1,815,555.00	8.41

\*\* END OF REPORT - Generated by bartosik,joe \*\*

CITY OF BUFFALO  
CITY OF BUFFALO - GENERAL FUND  
2010-2011 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 YTD 06/21/2010	2010-2011 ADOPTED BUDGET
-----						
1000 GENERAL FUND						
-----						
08 MANAGEMENT INFORMATION SYSTEMS						
-----						
1071 DATA PROCESSING						
-----						
10871001 MANAGEMENT INFORM SYSTEMS						
-----						
411001 ANNUAL SALARY	1,361,330.77	1,441,920.75	1,674,732.00	1,674,732.00	1,393,249.92	1,815,555.00
413001 OVERTIME	51,841.53	47,384.26	62,125.00	62,125.00	24,133.67	25,000.00
413003 ACTING TIME	8,970.34	15,361.82	.00	.00	19,216.74	.00
413004 SHIFT DIFFERENTIAL	980.74	954.69	1,000.00	1,000.00	547.39	700.00
414001 LONGEVITY	26,900.00	28,925.00	32,325.00	32,325.00	26,825.00	32,000.00
414004 IN LIEU OF SUMMER HOURS	2,768.59	3,705.75	3,820.00	3,820.00	2,962.35	3,000.00
414007 PERFECT ATTENDANCE INCENTIVE	8,951.36	10,046.06	9,000.00	9,000.00	.00	9,000.00
415001 AUTOMOBILE ALLOWANCE	2,004.00	2,439.00	2,700.00	2,700.00	1,404.00	1,600.00
TOTAL 10871001 MANAGEMENT INFORM SYSTEMS	1,463,747.33	1,550,737.33	1,785,702.00	1,785,702.00	1,468,339.07	1,886,855.00
-----						
10871004 MANAGEMENT INFORM SYSTEMS						
-----						
458001 TRANSPORTATION	.00	.00	500.00	248.00	246.45	500.00
458002 MEALS & LODGING	554.60	1,433.00	1,000.00	798.00	798.00	1,000.00
458003 REGISTRATION & MEMBERSHIP FE	8,929.00	29,774.40	20,400.00	20,544.75	20,364.13	18,700.00
490000 FREEZE FUNDS	.00	.00	.00	285,119.47	.00	.00
TOTAL 10871004 MANAGEMENT INFORM SYSTEMS	9,483.60	31,207.40	21,900.00	306,710.22	21,408.58	20,200.00
-----						
10871005 MANAGEMENT INFORM SYSTEMS						
-----						
461001 OFFICE SUPPLIES	4,621.12	11,709.88	8,744.00	9,033.65	8,855.87	8,857.00
467000 MISCELLANEOUS SUPPLIES	1,077.82	1,449.50	1,200.00	1,778.38	1,683.48	1,250.00
TOTAL 10871005 MANAGEMENT INFORM SYSTEMS	5,698.94	13,159.38	9,944.00	10,812.03	10,539.35	10,107.00
-----						
10871006 MANAGEMENT INFORM SYSTEMS						
-----						
432004 ENGINEER & TECHNICAL SERVICE	271,952.99	374,128.24	268,500.00	260,427.60	221,157.20	287,000.00
443301 MACHINERY & EQUIP REPAIRS	.00	.00	.00	.00	.00	.00
443400 EQUIP MAINTENANCE CONTRACTS	507,867.77	910,040.32	1,149,264.00	1,091,214.35	1,066,681.72	836,564.00
444101 RENTAL LAND & BUILDINGS	8,272.57	3,978.93	.00	-3,322.74	.00	.00

CITY OF BUFFALO  
 CITY OF BUFFALO - GENERAL FUND  
 2010-2011 ADOPTED BUDGET

1000 GENERAL FUND	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ADOPTED BUDGET	2009-2010 REVISED BUDGET	2009-2010 YTD 06/21/2010	2010-2011 ADOPTED BUDGET
-----						
444202 LEASE EQUIPMENT & VEHICLES	59,978.07	66,329.81	31,200.00	51,801.10	46,721.05	.00
455100 INTERNAL PRINT SHOP	.00	.00	.00	.00	.00	.00
TOTAL 10871006 MANAGEMENT INFORM SYSTEMS	848,071.40	1,354,477.30	1,448,964.00	1,400,120.31	1,334,559.97	1,123,564.00
10871007 MANAGEMENT INFORM SYSTEMS						
-----						
474100 EQUIPMENT	326,436.12	460,758.34	447,894.00	448,160.01	392,427.73	158,363.00
490000 FREEZE FUNDS	.00	.00	.00	29,755.99	.00	.00
TOTAL 10871007 MANAGEMENT INFORM SYSTEMS	326,436.12	460,758.34	447,894.00	477,916.00	392,427.73	158,363.00
TOTAL 1071 DATA PROCESSING	2,653,437.39	3,410,339.75	3,714,404.00	3,981,260.56	3,227,274.70	3,199,089.00
TOTAL 08 MANAGEMENT INFORMATION SYSTEMS	2,653,437.39	3,410,339.75	3,714,404.00	3,981,260.56	3,227,274.70	3,199,089.00
TOTAL	2,653,437.39	3,410,339.75	3,714,404.00	3,981,260.56	3,227,274.70	3,199,089.00
1000 GENERAL FUND						