



EXEMPTION OFFICE  
DEPARTMENT OF ASSESSMENT  
65 NIAGARA SQUARE  
RM 105 CITY HALL  
BUFFALO NY 14202

**STAR EXEMPTION INSTRUCTIONS**

- To apply you must be the owner of a 1, 2 or 3 family dwelling, co-op or condo
- The property you are filing for must be your primary residence
- You must supply proof of ownership, a deed or surrogate court certificate. Send **COPIES ONLY, NO ORIGINALS**. Original documents will not be returned
- You must supply proof of residency, for example, car registration, drivers license, election card, cable bill, phone bill, utility bill. Copies only, no originals.
- Fill out items 1 - 5 , please print
- Sign item 6, ALL owners must sign application
- Form must be returned before December 1.

Mail to: Exemption Office, Department of Assessment, 65 Niagara Square, Rm 105 City Hall, Buffalo, New York 14202

You may call 851-4374 if you have any questions

**SAVE TIME AND AVOID LONG LINES  
APPLY FOR BASIC STAR EXEMPTION BY MAIL**

