



CITY OF BUFFALO

DEPARTMENT OF ADMINISTRATION,
FINANCE, POLICY & URBAN AFFAIRS

DIVISION OF PURCHASE

BYRON W. BROWN
MAYOR

KATHLEEN A. FITZPATRICK
DIRECTOR



JANET E. PENKSA
COMMISSIONER

February 5, 2010

To All Interested Bidders:

**Re: Request for Proposal for Medical & Prescription Drug Insurance for the
Department of Human Resources
RFP Due Date: Wednesday March 31, 2010 at 12:00 P.M.**

The following changes will become a part of the original specifications for the above captioned proposal.

The Selection Date will be changed from June 1, 2010 to Attentive Selection Date April 1-16, 2010.

All Requests for Proposal are to be submitted no later than 12:00 P.M. on March 31, 2010 to:

**City of Buffalo, Division of Purchase
65 Niagara Square, Room 1901
Buffalo, NY 14202**

The outside of each sealed envelope or package should be labeled:

**Proposal Enclosed
Medical & Prescription Drug Insurance
RFP Due: March 31, 2010 12:00 P.M.
Submitted By:
Package ___ of ___**

The changes to the RFP are these only. All others remain the same.

Sincerely,

Kathleen A. Fitzpatrick, Director
Division of Purchase

KAF:jp