

**POLICE BODY WORN CAMERAS FOR THE
BUFFALO POLICE DEPARTMENT
QUESTIONS AND ANSWERS:**

1) We are requesting more information regarding the city's proprietary CAD system. Was it built in-house? Does it use a SQL backend? Any other information you feel would be helpful for integration?

A. The department uses an in-house designed system from EM Systems.

2) What/who is the current CAD vendor for Buffalo?

A. Same as above

3) In terms of the RFP's requirement on the business utilization goal for MBE- 20% and WBE- 5%, are there any specific capabilities or services the City prefers, i.e. PR, communications, training, redaction, etc. to fulfill this requirement?

A. No.

4) In terms of the vendor's experience, does the minimum deployment experience specifically refer to units deployed to the field as opposed to units contracted?

A. Contracted departments.

5) Is Buffalo interested in visiting vendor's headquarters (hardware, software, manufacturing, and research & development)?

A. No.

6) How does Buffalo plan to rate and ensure the financial stability of vendors?

A. Based on the submitted financial information.

7) What is the City's Proprietary CAD software vendor?

A. Same as #1.

8) What CAD information will be tagged with videos?

A. CD #, Location and Officers assigned to the call.

9) Can Buffalo please provide timeline/dates to allow vendors to anticipate and plan for:

a) Anticipated dates for trial?

A. Sometime in August or September.

b) Anticipated Onsite Demonstrations?

A. Same.

c) Anticipated Notice of Award or Desired Deployment?

A. TBD

10) Does Buffalo PD require unlimited body camera storage?

A. Proposal should reflect the price for same.

a) If yes, is unlimited storage required for all video resolutions vs. just standard definition (480p)?

A. All.

11) If Buffalo PD opts for cloud storage, do you require that that data is redundant across multiple locations within the country to prevent data loss?

A. Yes.

12) If Buffalo PD opts for cloud storage, do you require that your data is always active (i.e. you can access your data immediately as needed vs. waiting for system to pull from cold storage)?

A. Yes, needs to be immediately available.

13) Does Buffalo PD require the docks to upload data on their own without requiring the interface of a computer?

A. Proposal should include information on docking options.

14) If Buffalo PD opts for on-premise solution, should proposers include an estimate of maintenance & overhead in our proposals for total program cost?

A. Yes.

15) Workflow for Officers – Does Buffalo PD intend on having officers manually annotate their video evidence?

A. No.

16) Is Buffalo PD interested in automatic annotation of videos through calls for service?

A. Yes.

17) The RFP stated the requirement for systems to directly link to Buffalo's CAD system - if any APIs or costs are associated with this, should vendors include this in our costs?

A. Yes.

a) Can Buffalo please provide the name of the CAD system for confirmation of integration capabilities?

A. Same as question 1.

18) If cellular connectivity is required for the wireless upload, should vendors provide this cost in our proposals?

A. Yes.

19) Does Buffalo PD require automatic and wireless activation of body cameras?

A. If the option is available, it should be included in your proposal.

20) Would Buffalo PD desire multiple styles of cameras offered, such as body and point of view?

A. No.

21) Does Buffalo require a prosecutor platform to be included as part of our proposals? (i.e. for external sharing of evidence without requiring external sources such as CD or third party applications)

A. Yes.

22) Should vendors include hardware upgrade and refreshment plans in our proposals so all cost are clearly defined and included?

A. Yes.

23) The RFP states the requirement for redaction services - does this requirement need to be natively built within the proposed software?

A. Yes.

24) Can Buffalo PD please state if the following security measures are required to be included as part of our proposals:

a) Data Encryption in transit when data is shared with people outside your agency; and chain of custody to be logged

A. Yes.

b) Enable multi-factor authentication

A. Describe if an option in your proposal.

c) Role-Based Access Control in the Evidence Management System

A. Yes.

d) Include 24x7 security monitoring of the data storage and application

A. Yes.

e) Tamper-Proof User activity and evidence access Logs for Chain of custody audit and reporting

A. Yes.

f) Solution meets/exceed CJIS requirements throughout the term of the contract

A. Yes.

25) The RFP states that a 1-year contract plus 4 optional renewal terms is anticipated. Is Buffalo willing to consider a 5-year term, with all years committed?

A. Yes.

26) For the Pre-Proposal Conference on page 3 of the RFP, Section 3.3, will there be an option for vendors to phone in for the Pre-Bid Meeting if they cannot be onsite?

A. No.

27) If vendors can phone in for the Pre-Bid meeting, please provide the telephone number and any access codes that may be needed.

A. Not an option.

28) Section 4 – Scope of Services on page 5, part A, number 3, states that the camera system software must be able to directly link to the City’s proprietary CAD software program. Will the City’s IT Department integrate the CAD system or will the vendor be responsible for the full CAD integration?

A. Vendor responsibility.

29) Can the City’s CAD system access Application Program Interfaces (APIs)?

A. Yes.

30) Will any of the City's existing servers on-site be utilized for body camera data storage?
A. No.

31) Approximately how many hours of body camera video do you estimate an Officer will record per day during a shift?
A. At least 2 hours.

32) Could Buffalo PD please provide more information regarding the City's proprietary CAD software program? What functionality does Buffalo PD expect with the CAD integration? And what is the timeframe that will be given to a Vendor to program the CAD integration before the 90-day pilot execution?
A. See question 1, see question 8, Cad integration will be allowed to take 90 days.

33) Since the minimum video retention is 6 months, does that mean Buffalo PD will keep all event videos past the Pilot trial timeframe? Once the Pilot has been concluded, what is Buffalo PD's expectation of how the videos will be handled and maintained?
A. If video is in the cloud, it will have to be turned over to the department.

34) What is the current network infrastructure in place for the Police Department? What is the available bandwidth, and is it shared or dedicated?
A. There is fiber optic connections to all of the districts. Specifics are not available until after proposals are reviewed.

35) Could Buffalo PD please provide more details on what equipment is required if a vendor is proposing a local storage based solution? Is the vendor to provide a computer to all of the users?
A. All necessary equipment to upload video from across 9 police facilities.

36) For the Camera specifications, line 7 states "The cameras must be able to withstand various environmental conditions, including being dust and water resistant, able to withstand at least a 20 foot drop..." Could Buffalo PD please confirm that it is requiring the unit to be tested for a 20-foot drop, or if this is a misprint?
A. The department expects the camera to withstand a drop from 20 feet. If your device will not support that, what is the maximum drop distance it will.

37) In order to calculate the required amount of storage and accessories required to support this project,

- At what resolution will videos be recorded?
- A. Depends on your options.
- How many shifts per day?
- A. 3 shifts per day.
- How many officers per shift?
- A. Varies.
- Will the Body Worn Cameras be shared or individual?
- A. Individual.
- How many active service vehicles?
- A. Over 300

- How many hours of video per shift does the City anticipate recording (for either short or long-term retention)?
- A. 2 hours or more.
- How many locations (stations or sub-stations) will be used for video transfer?
- A. 9.
- How many officers per location will be simultaneously transferring files from the BWC at any given time?

38) What mobile devices are currently in use at Buffalo PD? iOS or Android?

A. Apple and Android.

39) Does Buffalo PD currently use Mobile Data Terminals (laptops)? If so what make and model?

A. Panasonic Toughbook, multiple generations.

40) Does Buffalo PD currently use In-Car Video Systems? If so, what make and model?

A. No.

41) Is the scope of this current RFP only for the 90-day trial? Or will it directly result in a contract for an agency-wide deployment?

A. If the department decides to make a purchase, this RFP will be used for that purpose.

42) If Buffalo PD makes the determination to move forward with an agency-wide Body Worn Camera project, what would be the quantity purchased?

A. Unknown.

43) For the Pricing sheet, if quoting a turnkey in-house storage, would that be for the eventual agency-wide deployment, or for the trial only?

A. Agency wide deployment.

44) Would it be acceptable for a Vendor to provide a supplementary, detailed Pricing Quote in addition to the Pricing sheet?

A. Yes.

45) Is a Vendor required to return the Confidentiality and Non-Disclosure Agreement with the RFP submission?

A. Yes.

46) Is there a Phone Number to call in for the pre-proposal conference? Or is it on-site only?

A. No

47) What is the required Warranty Period. Understood the Contract is for 1 Year with (4) Optional Years, but is there a Standard Warranty Period in addition to the Contract Years.

A. No.

48) How do we price the Optional Years for Equipment Maintenance and Software Support

A. Your decision.

49) What CAD System is being used and what Level of Software Development is expected for Integrating the Video Files and CAD Software. How do those costs (if any) get included in the overall Solution

A. See question 1. Include costs as you see fit.

50) How do we include On-Site Training Costs on the Price Proposal Included in the RFP

A. Include costs as you see fit.

51) Is there any penalty for not meeting the Minority or Women Owned Business Percentages. As this is an Equipment RFP, there are not Minority or Women Sub-Contracting Scopes for this Project

A. Your company should work diligently towards those goals.

52) After the 90 Day Period, is the City looking to purchase all 550 Cameras

A. Unknown.

53) Please clarify the 5 Districts and 2 Specialized Unit Locations, is this the actual number of Officer Locations throughout the City or are there more and how many Officers are at each Location

A. Should include a total of 9 locations. Multiple officers at each.