



CITY OF BUFFALO
DEPARTMENT OF
PUBLIC WORKS, PARKS & STREETS



BYRON W. BROWN
MAYOR

STEVEN J. STEPNIAK
COMMISSIONER

MICHAEL J. FINN, P.E.
CITY ENGINEER

CIVIL SERVICE JOB OPENING

April 5, 2017

Title of Position: Supervisor of Maintenance I

Number of Vacancies: One (1) (Provisional)

Salary Range: \$34,783 - \$53,512

Location: Division of Buildings

Duties: Supervises the maintenance and repair of sidewalks, piers, retaining walls, wooden bridges and stairways. Supervises necessary concrete work, painting, carpentry, etc. Oversees repairs to buildings; supervises the maintenance of grounds and parks; Directs the erection and dismantling of athletic equipment; Assigns subordinates, trucks and equipment to necessary maintenance work; Requisitions materials and supplies; Maintains time records and submits periodic reports; Makes periodic inspections of buildings and grounds to determine conditions in need of repair; Personally performs a variety of skilled and semi-skilled work.

Minimum Qualifications:

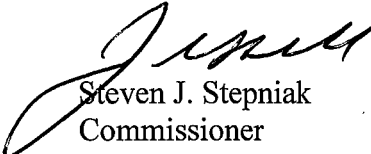
Promotional: Continuous and permanent status as a GENERAL MECHANIC, MAINTENANCE ASSISTANT or a position in one of the skilled trades at the skilled Craft worker level for ONE YEAR.

OPEN COMPETITIVE: Candidates must meet one of the following:

- (A) Three years of full-time experience in general construction maintenance or department for at least one year.
- (B) Three years of full-time experience in one of the skilled trades at the skilled craft worker level.

SPECIAL REQUIREMENT: Possession of a current NYS Driver's License at time of appointment.

All applicants must submit a resume specifically detailing all relevant experience to Jason C. Shell, 511 City Hall, Buffalo, NY 14202 by Thursday, April 20, 2017.


Steven J. Stepniak
Commissioner